

WSRC BOD Meeting Minutes

September 18, 2007

Kalahari, Wisconsin Dells, WI



BOD Members Attending:

Greg Spindler (Vice President), Dave Cooksey (President-Elect), Marshall Dunning (Secretary), Herb Laib (Treasurer), Mary Bandler (Education Chair), Laura Grennier (Legislative Chair), Bob Milisch (ByLaws/Disaster Response and Preparedness), Jeanne Zurawski (Home Care Co-Chair), Deborah Hendrickson (Parliamentarian/Delegate), Bill Pupanek (Parliamentarian/Delegate), Mary McDermott (Public Relations Co-Chair), Gretchen Mazurczak (Public Relations Co-Chair), Ken Lampro (District I), and Kristie DuCharme (District VI)

Guests:

Lynn Lenz, Jackie Schoener, Tom Smith

Topic/Goal	Presenter		Recommendation/Action	Person Responsible
Call to Order	Cooksey	In the absence of President PJ Lane, David Cooksey, President-Elect, called the Meeting to order at 6:07 p.m. Quorum present		
Introductions	Cooksey			

		Members of the Board as well as guests introduced themselves.		
Meeting Agenda		Meeting agenda and officer reports had been previously e-mailed to the BOD.		
President's Report	Lane	<ul style="list-style-type: none"> No report submitted <p><i>Old Business:</i></p> <p>A motion is needed to approve the BOD Meeting Minutes of August 9, 2007.</p>	<p>A motion was made by Deb Hendrickson and seconded by Greg Spindler to approve the August 9, 2007 WSRC BOD Meeting minutes. It was noted that a correction need to be made to Mary Bandler's name.</p> <p>Vote was called and carried: 8 ayes 0 nays</p>	
President-Elect	Cooksey	<ul style="list-style-type: none"> Written report submitted <p>David Cooksey highlighted his report. He also distributed the new WSRC pins; 1,000 have been purchased.</p>		
Vice President	Spindler	<ul style="list-style-type: none"> Written report submitted <p>Greg Spindler discussed report. Greg mentioned that Vicky Hansen, a</p>	<p>Bob Milisch made a motion to donate \$1,000</p>	

		<p>long time member (about 30 years), recently passed away. St. Joseph's Hospital in Marshfield is establishing an endowment and was wondering if the WSRC might make a donation of \$500 to \$1,000.</p>	<p>to the endowment fund being established in Vicky Hansen's name. There was no second to the motion, however discussion followed. Dave Cooksey suggested that the Board consider setting up a scholarship fund of \$1,000 for each of the seven (7) State technical colleges that offer programs in respiratory therapy. Herb Laib concurred, stating that there were sufficient funds set aside for such endeavors. Bob Milisch withdrew his motion. Bill Pupanek made a motion to donate \$1,000 to each Wisconsin Technical College foundation where there is a WTCS respiratory therapy program for scholarship funding for respiratory therapy students. Greg Spindler seconded the motion. There was no further discussion.</p> <p>Vote was called and carried: 8 ayes 0 nays</p>	
Secretary	Dunning	<ul style="list-style-type: none"> • Written report submitted <p>Marshall Dunning discussed report.</p> <p>Marshall indicated that the three (3) e-votes had to be ratified.</p>	<p>Greg Spindler made a motion to ratify the results of the e-votes;</p> <ol style="list-style-type: none"> 1) to approve the BOD Meeting minutes of May 9 and June 7, 2007: 7 ayes 4 abstentions, 2) to approve a donation of \$1,500 for sponsorship of the 'Fall Evening 	

			<p>Conference' to be held October 18, 2007 at the American Lung Association: 7 ayes 4 abstentions,</p> <p>3) to approve the web site design and maintenance proposal submitted by Kathy Mead of 'Ink2Art': 7 ayes 4 abstentions.</p> <p>Deb Hendrickson seconded the motion. There was no discussion.</p> <p>Vote was called and carried: 8 ayes 0 nays</p>	
Treasurer	Laib	<ul style="list-style-type: none"> • Written report submitted <p>Herb Laib discussed reports.</p>	<p>Bob Milisch made a motion to approve the first quarter operating budget. Motion was seconded by Greg Spindler. Discussion followed.</p> <p>Vote was called and carried: 8 ayes 0 nays</p>	
Delegate/ Delegate-Elect	Pupane/ Hendrickson	<ul style="list-style-type: none"> • Written report submitted <p>Bill Pupane indicated that the WSRC By Laws need to be reviewed; current version is October, 2001.</p>		
PACT	Milisch	<ul style="list-style-type: none"> • No report 		

District I	Lampro	<ul style="list-style-type: none"> • Written report submitted <p>Ken Lampro provided a brief overview of his report.</p>		
District II	OPEN	<ul style="list-style-type: none"> • No report 		
District III	Summers	<ul style="list-style-type: none"> • No report <p>Board member not in attendance.</p>		
District IV	Faulkner	<ul style="list-style-type: none"> • No report <p>Board member not in attendance.</p>		
District V	Hendrickson	<ul style="list-style-type: none"> • No report 		
District VI	Ducharme	<ul style="list-style-type: none"> • No report 		
Budget & Audit	Lane/Laib	<ul style="list-style-type: none"> • No report 		
Bylaws & Judicial	Milisch	<ul style="list-style-type: none"> • No report 		

NRRCC	Spindler	<p>Greg Spindler updated the Board on the Convention. There are 417 registered as of 9/17/2007. Bob Milisch mentioned that there were no student 'Sputum Bowl' teams.</p> <p>Greg also indicated that the Bi-State agreement between the WSRC and MSRC needs to be reviewed by the end of September. The next convention will be held in Rochester, MN in September of 2008.</p> <p>Greg went on to say that Al Labelle from Marshfield had contacted the Governor's office in Madison asking for an RT Week proclamation. This was granted and the proclamation will be on display during the Convention.</p>		
Education	Bandler	<ul style="list-style-type: none"> • Written report submitted <p>Mary Bandler briefly discussed the report. She indicated that there were four (4) posters submitted for the poster contest at the Convention. The winner will receive \$1,000 to attend the AARC convention. There was discussion as to the mechanism for disbursing the \$1,000 in terms of accountability. It was suggested that 50% could be</p>		

		dispersed in advance and the remainder dispersed following completion of an expense report and receipts. This would cover expenses such as transportation (air lines), hotel, and meals.		
Membership	Dittman	<ul style="list-style-type: none"> No report <p>BOD member not in attendance.</p>		
Nominations and Elections	Flaten	<ul style="list-style-type: none"> No report <p>BOD member not in attendance.</p>		
Home Care	O’Leary/ Zurawski	<ul style="list-style-type: none"> Written report submitted <p>Jeanne Zurawski briefly discussed report. She indicated that the ‘Student’ and ‘RT’ of the year plaques were available. Jeanne also distributed brochures of the ‘Fall Evening Conference’ sponsored by the WSRC and the ALA which will be held on October 18, 2007.</p>		
Legislative Chair	Grennier	<ul style="list-style-type: none"> Written report submitted 		

		<p>Laura Grennier briefly discussed report. Laura provided an update on 'Project 435' and names currently on the list. She indicated that they are looking for patients for some of the districts. Laura also expressed a 'big' THANK YOU to Carol Prothero for all of the help she provided.</p> <p>March 10 and 11, 2008 are the dates for 'Legislative Day'.</p>		
Public Relations Web Page	McDermott/ Mazurczak	<ul style="list-style-type: none"> • No report <p>Dave Cooksey indicated that October 1, 2007 is the target date for the 'new' WSRC web site and closing of the 'old' web site. There was discussion regarding building surveys into the web site, submission of information, links, etc.</p>		
Disaster Response and Preparedness	Milisch	<ul style="list-style-type: none"> • No report <p>Bob Milisch provided an update of the State of Wisconsin Surge Capacity Plan for Ventilation of Critically Ill Patients. To-date, 600 RTs have registered for training and 330 have completed their training.</p>		

New Business		<p>Lynn Lenz indicated that there will be a 4th annual golf outing to be held in LaCrosse to benefit the ALA. The WSRC will be a sponsor, \$150.</p> <p>Dave Cooksey indicated that he had spoken to Dr. Randolph Lipchik, a pulmonologist at Froedtert Hospital, about being the Medical Director on the WSRC BOD. Dave had a copy of Dr. Lipchik's resumé for review.</p> <p>Greg Spindler indicated that at the MSRC BOD Meeting, which was being held concurrently in an adjacent meeting room, they had voted unanimously to continue the Bi-State convention relationship with the WSRC.</p>	<p>A motion was made by Greg Spindler and seconded by Marshall Dunning to approve the appointment of Dr. Randolph Lipchik as Medical Director on the BOD for the WSRC. Discussion followed.</p> <p>Vote was called and carried: 8 ayes 0 nays</p> <p>A motion was made by Greg Spindler and seconded by Lynn Lenz to continue the Bi-State NRRCC relationship for the next 4 years, to be reviewed at 2 years, with the MSRC, alternating conference sites. Discussion followed.</p> <p>Vote was called and carried: 8 ayes 0 nays</p>	
Next Meeting		<p>November 8, 2007 Teleconference: 8:00 to 10:00 a.m.</p>		
Meeting adjourned.			<p>A motion was made by Marshall Dunning and seconded by Herb Laib to adjourn the BOD Meeting.</p>	

		Meeting was adjourned at 7:15 p.m.	Vote was called and carried: 8 ayes 0 nays	
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Respectfully submitted by,

Marshall B. Dunning III, Ph.D., RCP
WSRC Secretary