

WSRC BOD Meeting Minutes

October 2, 2009
Meeting 0930-1130



BOD Members Attending:

Greg Spindler (President), Anne Flaten (Present-Elect & Nominating Chair), Ken Lampro (Vice President), Janet Stephens (Secretary), Herb Laib (Treasurer), Bill Pupanek (Parliamentarian/Delegate), Deb Hendrickson (Parliamentarian/Delegate), Matt Raine (District I), Gretchen Mazurczak (District IV), Franz Schuttenhelm (District VI), Jennifer Horkan (Public Relations Co-Chair), Theresa Meinen & Terry Miller (Membership Co-chairs), Mary Roth (Legislative Co-chair)

Topic/Goal	Presenter		Recommendation/Action	Person Responsible
Call to Order	Spindler	Greg Spindler called the Meeting to order at 0926 Quorum present.		
Introductions	Spindler	None needed, as we were all present for retreat.		
Meeting Agenda		Meeting agenda and officer reports had been previously e-mailed to the BOD.		

Approval of Minutes		<p>Approval of BOD Meeting minutes of 07/16/2009.</p> <p>Terry asked for follow-up on Mary Bandler's recommendation to distribute AARC membership vouchers to the district reps.</p>	<p>Motion was made by Anne Flaten to approve the minutes, Gretchen seconded the motion. 9 ayes for approval of `` the minutes. No opposed.</p> <p>Currently the pre-paid vouchers are split up b/w Terry and Theresa and they determine where they go to. As long as they are tracked as to where they were distributed, there shouldn't be an issue. Currently, when a member requests a voucher, they send a signed app. with \$75 check to WSRC. Membership reps are also tracking vouchers that are given away.</p>	
President's Report	Spindler	<ul style="list-style-type: none"> • Report submitted <p>-Greg Spindler provided a brief synopsis of his report</p> <p>- President's award – like a lifetime achievement award given to Barb O'Leary at NRRCC. Represents longevity and dedication to the state society. (\$100 and plaque)</p> <p>- NRRCC (Kalahari update) – costs were up while attendance was down. 321 attended vs. 500+ in the past. 13 CEUs available + 5 meals for \$200→ is it time to adjust rates for the conference????? There hasn't been a price change in 5 years, even for students (\$75).</p> <p>- Will we recover now that we are going to a regular conference rotation?</p> <p>- Greg will not be able to attend the</p>	<p>- President, Past-President, and President – Elect choose. If you have any nominations, please forward them to.</p> <p>- Ask Kitty to put on WSRC website – picture of Barb with award.</p> <p>-Goal is to have any proposed price change posted on the WSRC website before October for Spring conferences. Allows time for saving money to attend, especially for the students.</p>	

		<p>AARC International Congress – Anne will attend in his place.</p> <ul style="list-style-type: none"> - Greg passed around Thank You cards from the scholarship recipients that were received. Each school can distribute how they see fit. - Greg thanked Bill and Gretchen for organizing the retreat. 		
President-Elect	Flaten	<ul style="list-style-type: none"> • No report submitted <ul style="list-style-type: none"> - Anne reviewed financial reports. - Anne expressed appreciation for the job that our treasurer is doing. Herb would gladly accept a pay raise. ☺ 		
Vice President /NRRCC	Lampro	<ul style="list-style-type: none"> • No report submitted <ul style="list-style-type: none"> - NRRCC teleconference with Al Kendall MSRC – Greg also on the call. - Ken very concerned that key pieces of the spring conference aren't in place right now. MSRC doesn't appear to be keeping to a good timeline. The speaker's bureau is the hardest job and the rest of the pieces fall into place after that. Greg encouraged more diligence of bureau in lining up speakers sooner rather than later. - What will practitioners pay to attend the conference? Student costs need to be kept down. Students cannot be required to attend out of state 	<ul style="list-style-type: none"> - Follow-up with Bob Milisch to see if he'll do the Sputum Bowl again? 	

		<p>conferences, so if the cost was increased, the attendance would drop further.</p> <p>-Costs of travel, honorariums, to get good speakers need to be factored in expenses.....Dr. Bird is booked.</p>		
Secretary	Stephens	<ul style="list-style-type: none"> • Report submitted <p>-Successful e-vote conducted for the replacement of District V representative.</p> <p>-The discussion period was cut by one week to get BOD approval/vote to allow Gail to be present for retreat, if chosen.</p> <p>-4/26 Approved minutes submitted to Kitty and AARC.</p> <p>-7/16 minutes recorded and submitted to BOD for review and approval</p>		

Treasurer	Laib	<ul style="list-style-type: none"> • Reports submitted <p>- Herb reviewed his report for the BOD and the checking account balance/ investments.</p> <p>-The IRS has ruled on our request for Abatement and the \$9600 penalty has been waived.</p> <p>- NRRCC – the check was received from the ALA for all registrations.</p> <p>- Reminder that the new fiscal year is only 7 months as we transition to the calendar year.</p> <p>-Herb asked that all checks be cashed promptly to keep the books more orderly.</p> <p>-The expense form will be added to the “Tool Kit” on the WSRC website.</p>		
Delegates	Pupane/ Hendrickson	<ul style="list-style-type: none"> • Report submitted <p>Bill Pupane and Deb Hendrickson briefly highlighted their report.</p> <p>- Attended the AARC HOD meeting</p>	<p>-Next HOD meeting is prior to the AARC Int’l Congress – forward any topics to Bill and Deb.</p>	

		<p>7/20-7/21</p> <ul style="list-style-type: none"> - CoARC name change - 3 PSG questions – RCP are trained to do sleep studies and it's well within our scope to do them. Registered polysomnographers want to limit us doing sleep studies. -The AARC and AASM will try to partner better in the future. - RT 2015 Progress – RT of the future - AE-C prep course online – state presidents must sign revenue sharing - World COPD Day 11/18/09: there will be a table @ Capitol rotunda – need volunteers - H1N1 Prep and disaster planning discussed -Donations for the winter HOD: Disaster relief, Intern^{ship} Fellowship program, ARCF - Bill and Deb presented the concept of joint state conferences – success.failures 		
PACT	Milisch	<ul style="list-style-type: none"> • No report submitted. • Not at meeting 		
District I	Raine	<ul style="list-style-type: none"> • Report submitted <p>-Matt Raine is collaborating on a fall conference 10/23 during RC week. There will also be a District meeting social event the evening prior or evening of the meeting.</p>		

District II	Schroeder	<ul style="list-style-type: none"> • No report submitted • Not present 		
District III	Summers	<ul style="list-style-type: none"> • No report submitted • Not present 		
District IV	Mazurczak	<ul style="list-style-type: none"> • Report submitted <p>-Gretchen is holding 2 district meetings.</p> <ul style="list-style-type: none"> - Wed. Nov. 4 – A-1 Antitrypsin sponsored by Baxter - Wed. Dec. 9th – Smart Vent sponsored by Draeger - Gretchen helped with the planning of the retreat 		
District V	Walker	<ul style="list-style-type: none"> • No report submitted <p>- Gail was welcomed to the BOD and she will be making plans for the future w/in her district</p>		
District VI	Schuttenhelm	<ul style="list-style-type: none"> • No report submitted <p>-Franz is new to board and was using this retreat to get a better understanding of his role with the BOD.</p>		
Budget & Audit	Flaten/ Laib	<ul style="list-style-type: none"> • No report submitted <p>- Covered some of the topics earlier</p>		

Bylaws & Judicial Chair	Milisch	<ul style="list-style-type: none"> • Not present 		
NRRCC	Lampro	<ul style="list-style-type: none"> • See VP report notes above 		
Education	Bandler	<ul style="list-style-type: none"> • Report submitted • Not present <p>- No activity to report.</p>		
Membership	Miller/ Meinen	<ul style="list-style-type: none"> • No report submitted <p>- August membership # 739 active and including inactive status → 685 are active and up to date. - 8 new members joined in Aug. - Terry Miller is working to separate the state members into districts – one glitch is that unless a member lists where they are employed, there is no way to put them into a district effectively. - Does AARC still have an Ambassador program for recruitment?</p>	<p>- Many ideas on the AARC website to recruit new members.</p>	
Nominations and Elections	Flaten	<ul style="list-style-type: none"> • No report submitted <p>-Anne Flaten felt that the e-vote for District 5 selection worked well. - Only AARC members can nominate for BOD positions - Only AARC members can vote to</p>		

		<p>fill BOD positions</p> <ul style="list-style-type: none"> -Small scale elections should continue in this forum. - Should we use mailing via AARC website for nominations? - Can AARC tell us how many members have provided e-mail addresses? 		
Home Care	O’Leary/ Zurawski	<ul style="list-style-type: none"> • No report submitted • Not present 		
Legislative Chair	Grennier/ Roth	<ul style="list-style-type: none"> • No report submitted • Mary Roth introduced herself as our new legislative co-chair - Mary Roth reported that the center for Medicare and Medicaid – in November will come out with new regulations - Severe COPD - Assembly Bill 75 – collective bargaining for anyone who provide Medicare/ Medicaid for home care - Mary will e-mail BOD when there are pressing issues 		
Public Relations Web Page	McDermott/ Horkan	<ul style="list-style-type: none"> • No report submitted - Discussion about resurrecting a quarterly newsletter or online newsletter. - Jen or Mary need to remind us that any goings on need to get to them or 	<ul style="list-style-type: none"> - Convention committee needs to put updates in every 1-2 months. 	

		get to the WSRC website (RC Week activities, pictures, success stories, etc.)	- Nominations/elections should provide more frequent updates as well.	
Disaster Response and Preparedness	Milisch	<ul style="list-style-type: none"> • Report submitted after meeting • Not present <p>-Bob reported that the AARC/CDC national vent survey is wrapping up. - 82% of WI hospitals have reported. The AARC goal is 90% response by 10/9.</p>		
New Business		<ul style="list-style-type: none"> - Ken asked everyone to please update his e-mail contacts - Herb discussed what the AARC gives to the state when new members join @ the active or assoc. level. - Herb took pictures so that we can all get our faces on the AARC website. ☺ - Terry Miller asked if Kitty Mead (our web mistress) can become a committee chair to attend teleconferences and meetings? - Students on BOD? <p>Janet will contact Kitty to update the website: Gail, Bob Milisch, and Mary Roth contact info Add WSRC mailbox address to</p>	<ul style="list-style-type: none"> - Greg to contact her to ask if she would be willing/able to commit. It wouldn't be a great expense to do so. - The fact that she is being paid when no one else is could pose a problem in the future. - Greg to contact Mary Bandler 	

		<p>“About Us” Picture of Barb O’Leary receiving President’s Award</p>		
Next Meeting		December 17, 2009 teleconference	Future meetings: 1/21 teleconference 3/2010 ---- ? date 5/2/2010 NRRCC BOD meeting	
Meeting adjourned.		BOD meeting adjourned 1121. Greg thank the BOD for participation in a successful retreat.	Motion to adjourn by Herb Laib, seconded by Deb Hendrickson. All in favor of adjourning. No opposition.	

Respectfully submitted by,
Janet E. Stephens, RRT, RCP
WSRC Secretary