

WSRC BOD Meeting Minutes

May 8, 2008

Kalahari, Wisconsin Dells, WI



BOD Members Attending:

PJ Lane (President), Greg Spindler (Vice President), Dave Cooksey (President-Elect), Marshall Dunning (Secretary), Herb Laib (Treasurer), Bill Pupanek (Parliamentarian/Delegate), Barb O'Leary (Home Care Co-Chair), Terry Miller (Membership Co-Chair), Theresa Meinen (Membership Co-Chair), Ken Lampro (District I), Maureen Faulkner (District IV), Deborah Hendrickson (District V), Gretchen Mazurczak (Public Relations Co-Chair), Mary McDermott (Public Relations Co-Chair), Ann Flaten (Nominating Chair), Mary Bandler (Education Chair), Laura Grennier (Legislative Chair),

Guests: Matt Raine (incoming District I), Thomas Heffron (incoming District V), Cindy McDonald (Sacred Heart Hospital), Sharon Randall (ProHealth)

| Topic/Goal | Presenter | | Recommendation/Action | Person Responsible |
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| Call to Order | Lane | PJ Lane called the Meeting to order at 9:00 a.m. Quorum present | | |
| Introductions | Lane | BOD Members introduced themselves, | | |

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| | | as well as the guests. | | |
| Meeting Agenda | | Meeting agenda and officer reports had been previously e-mailed to the BOD. | | |
| President's Report | Lane | <ul style="list-style-type: none"> • Report submitted <p>PJ briefly discussed report.</p> <p><i>Old Business:</i></p> <p>A motion is needed to approve the BOD Meeting Minutes of March 20, 2008.</p> | <p>A motion was made by Greg Spindler and seconded by Ken Lampro to approve the March 20, 2008 WSRC BOD Meeting minutes. No discussion</p> <p>Vote was called and carried: 10 ayes 0 nays</p> | |
| President-Elect | Cooksey | <ul style="list-style-type: none"> • Report submitted <p>Dave Cooksey provided a brief overview of activities since previous BOD Meeting.</p> | | |
| Vice President | Spindler | <ul style="list-style-type: none"> • Report submitted <p>Greg Spindler summarized report.</p> | | |

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| Secretary | Dunning | <ul style="list-style-type: none"> • Report submitted <p>Marshall Dunning provided a brief summary of report.</p> | <p>Marshall suggested that electronic submission of the BOD Meeting minutes, officer reports, committee reports, etc. to the AARC, rather than via USPS, would be both time and cost efficient. There was some discussion and it was generally agreed that electronic submission should be investigated.</p> | <p>Marshall will contact Pat Lee, State Society Coordinator at the AARC, to see if electronic submission would be okay.</p> |
| Treasurer | Laib | <ul style="list-style-type: none"> • Reports submitted <p>Herb Laib discussed reports in some detail. He also described our investments, as well as the status of the scholarship funds. Thank you letters have been received by; Madison Area Technical College, Moraine Park Foundation, Inc., Western Technical College, and Mid-State Technical College Foundation, Inc. The ‘thank you’ letters were shared with the rest of the BOD members.</p> | | |
| Delegate/ Delegate-Elect | Pupanek/ Hendrickson | <ul style="list-style-type: none"> • Report submitted <p>Bill Pupanek discussed the report.</p> <p>The AARC HOD Meeting will be held on July 14 and 15, 2008 and both he and Deb Hendrickson will be attending.</p> | | |

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| | | <p>Because of cost related to the voting procedure, there was some discussion about approaching the AARC to coordinate electronic voting.</p> <p>Bill indicated that he had sent requests to RT Program Directors to submit nominations of students to attend the HOD Meeting. Thus far, he has received two (2) nominations.</p> <p>Deb stated that she had submitted an application to the AARC 'International Fellowship Program' to host an international fellow. This would entail the WSRC hosting 1 fellow for 5 to 6 days sometime toward the end of November and into December, 2008. The AARC pays for the entire cost via the AARC Fellowship Foundation. There would be no cost to the WSRC. Notification of acceptance will be made about mid-July (20 host cities will be used).</p> | <p>There was discussion about coordinating electronic voting within the State via the AARC.</p> | <p>Bill indicated that he would look into working with the AARC in terms of electronic voting at the State level.</p> |
| PACT | Milisch | <ul style="list-style-type: none"> No report submitted | <p>Laura Grennier suggested that an essay contest be used to select an RT student to attend the '2009 PACT Day' in Washington, DC. The essay topic could address a 'bill' and why it is important to respiratory care.</p> | <p>Ken Lampro and Mary Bandler said they would help out.</p> |

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| District I | Lampro | <ul style="list-style-type: none"> • No report submitted <p>Ken Lampro briefly highlighted activities within his District. The 'Spring Conference' was attended by 75 individuals. He also discussed his experiences as a District Rep over the last 4 years as he is the incoming Vice President Elect.</p> | | |
| District II | Schroeder | <ul style="list-style-type: none"> • No report submitted <p>Not in attendance.</p> | | |
| District III | Summers | <ul style="list-style-type: none"> • No report submitted <p>Not in attendance.</p> | | |
| District IV | Faulkner | <ul style="list-style-type: none"> • No report submitted <p>Maureen Faulkner had no activities to report.</p> | | |
| District V | Hendrickson | <ul style="list-style-type: none"> • No report submitted <p>Deb Hendrickson briefly highlighted the April 25, 2008 'Student</p> | | |

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| | | <p>Conference'. There were about 100 attendees and eight (8) hospitals represented.</p> <p>Deb went on to highlight her tenure as District Rep for the last six (6) years and thanked all who had helped her. She volunteered to mentor Tom Heffron, the incoming District V Rep.</p> | | |
| District VI | Ducharme | <ul style="list-style-type: none"> • No report submitted <p>Not in attendance</p> | | |
| Budget & Audit | Lane/Laib | <ul style="list-style-type: none"> • No report submitted | | |
| Bylaws & Judicial Chair | Milisch | <ul style="list-style-type: none"> • No report submitted <p>Not in attendance</p> | | |
| NRRCC | Spindler | <p>Greg Spindler briefly discussed the September 29-October 1, 2008 Bi-State Meeting which will be held at the Mayo Civic Center in Rochester, MN. The 2009 Conference will be April 26-29.</p> | | |
| Education | Bandler | | | |

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| | | <ul style="list-style-type: none"> • Report submitted <p>Mary Bandler indicated that of the seven (7) RT Programs in the State, two (2) have not responded to the scholarship fund request for a contact person. She also listed those programs that had responded with ‘thank you’ letters which had been previously passed around for the BOD Members to read.</p> | | |
| Membership | Miller/ Meinen | <ul style="list-style-type: none"> • No report submitted <p>Terry Miller indicated that there are thirteen (13) new members bringing the total active membership to 865.</p> | Terry suggested that a ‘membership’ certificate, pin, and a letter describing the WSRC, website address, etc. be sent to each new member. | |
| Nominations and Elections | Flaten | <ul style="list-style-type: none"> • No report submitted <p>Anne Flaten indicated that more than 700 ballots were sent out and 172 returned.</p> | <p>A motion was made by Marshall Dunning and seconded by Deb Hendrickson to approve the 2008 election results;</p> <ul style="list-style-type: none"> -President Elect: Greg Spindler -Vice President Elect: Ken Lampro -Treasurer: Herb Laib -District I: Matt Raine -District II: Dorothy Summers -District V: Tom Heffron | |

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| | | <p>Anne stated that she would support electronic voting (as previously discussed) either through the AARC or contract with an outside service. The approximate cost of contracting with an outside service may be \$800-\$1,000.</p> | <p>Vote was called and carried: 10 ayes 0 nays</p> | |
| Home Care | O'Leary/ Zurawski | <ul style="list-style-type: none"> • No report submitted <p>Barb O'Leary briefly summarized activities:</p> <ul style="list-style-type: none"> -attended CVTC seminar in April -working on competitive bidding and Medicare reimbursement for RT services -sits on 'COPD Coalition' -working on 'Fall Seminar' to take place in November, 2008 | | |
| Legislative Chair | Grennier | <ul style="list-style-type: none"> • Report submitted <p>Laura Grennier provided an update on various activities:</p> <ul style="list-style-type: none"> -'Project 435': there are 435 congressional districts and needs 2 RTs | | |

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| | | <p>(1 primary and 1 back-up), and 1 patient per District. These individuals would than help push forward legislation that impacts the RT profession.</p> <p>Laura discussed RT Programs offered through the military. She had attended a Program in Fort Sam Houston, however in 2002 the accreditation was withdrawn. She felt that the profession as a whole was losing potential RTs who take their training in the military.</p> | <p>There was discussion as to why accreditation was revoked and whether or not it could be reinstated.</p> | <p>Laura indicated that she would look into the reason(s) for loss of accreditation.</p> |
| Public Relations Web Page | McDermott/ Mazurczak | <ul style="list-style-type: none"> • No report submitted <p>Gretchen Mazurczak discussed some ideas (e.g., banners, tri-board easel, etc.) to be displayed at various public events to heighten community awareness. Any visual aids would need to be portable, changeable, etc. depending on the type of event. She also felt there should be some participation in career days or job fairs at the high schools or other locations. Gretchen discussed an idea of a ‘mobile spirometry unit’. She also would like the District Reps to help in promoting ‘Respiratory Care Week’ via press releases, local radio station announcements, etc.</p> | <p>Gretchen recommended that the WSRC website have something about ‘how to become a member’, or ‘what an RT does’.</p> <p>Mary Bandler recommended putting together a promotional packet for distribution.</p> | <p>Gretchen said she would contact the AARC regarding ‘Asthma Education Certification’.</p> <p>Mary McDermott said she would contact RT Programs to see if they</p> |

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| | | | | need any help or information for prospective students. |
| Disaster Response and Preparedness | Milisch | <ul style="list-style-type: none"> No report submitted <p>Not in attendance</p> <p>Bill Pupanek indicated that certificates will be sent out to all 'students' who completed training.</p> | | |
| New Business | | <p>There was some discussion regarding the purchase of AARC membership coupons.</p> <p>There have been attempts made Dave Cooksey, Greg Spindler, and Theresa Meinen to contact Ann Johnson, who sits on the State 'Licensure Board', to attend one of our meetings. Perhaps the Bi-State Meeting might be the appropriate venue to discuss the role of the Licensure Board.</p> | <p>A motion was made by Greg Spindler and seconded by Ken Lampro to approve the purchase of 80 AARC membership coupons. Discussion followed with regards to distribution of the coupons.</p> <p>Vote was called and carried: 10 ayes 0 nays</p> | |
| Next Meeting | | | | |

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| | | To be announced at the 'Transition BOD Meeting' which will take place immediately following this meeting. | | |
| Meeting adjourned. | | Meeting was adjourned at 11:20 a.m. | A motion was made by Greg Spindler and seconded by Ken Lampro to adjourn the BOD Meeting. Vote was called and carried: 10 ayes 0 nays | |

Respectfully submitted by,

Marshall B. Dunning III, Ph.D., RCP
WSRC Secretary