

WSRC BOD Meeting Minutes

March 25, 2010

Teleconference



BOD Members Attending:

Greg Spindler (President), Anne Flaten (Present-Elect & Nominating Chair), Ken Lampro (Vice President), Janet Stephens (Secretary), Herb Laib (Treasurer), Bill Pupanek & Deb Hendrickson (Parliamentarian/Delegates), Gretchen Mazurczak (District IV), Franz Schuttenhelm (District VI), Mary Bandler (Education Chair), Theresa Meinen (Membership Co-chair), Jennifer Horkan (Public Relations Chair), David Cooksey (Past President), Jeanne Zurawski (Home Care Co-chair)

Topic/Goal	Presenter		Recommendation/Action	Person Responsible
Call to Order	Spindler	Greg Spindler called the Meeting to order at 0808 with quorum achieved eventually.		
Introductions	Spindler	None needed.		
Meeting Agenda		Meeting agenda and officer reports had been previously e-mailed to the BOD.		
Approval of Minutes		Approval of BOD Meeting minutes of 1/21/2010.	Motion was made by Franz Schuttenhelm to approve the minutes, Ken Lampro seconded the motion. 7 ayes for approval. None opposed.	

President's Report	Spindler	<ul style="list-style-type: none"> • No report submitted <p>- Greg has been helping Kenny prepare for the NRRCC with the Joint Executive Committee.</p> <p>- There are 20 vendors registered thus far.</p> <p>-NRRCC host hotel is the Doubletree Hotel (formerly the Radisson), the link for the conference registration is up on the websites for both state societies.</p> <p>- For clarification, the registration and mileage (.40/mile) is covered, but hotel is out of pocket for the BOD.</p> <p>- There will be a Triathlon/ Bar Olympics held on Tuesday night. The events are pool, darts, and a putting green. Cash bar with free pizza & cheese bread from 2000-2400. There will be a DJ and karaoke.</p> <p>- One speaker has backed out, so the committee is working to get the slot filled.</p> <p>- President's award – nobody has been nominated yet</p>	Get nominations to Greg, Anne, and Dave ASAP	
President-Elect	Flaten	<ul style="list-style-type: none"> • Report submitted <p>-Anne provided a brief synopsis of her report</p> <p>- Anne will attend AARC Leadership workshop in Dallas, April 25-26.</p> <p>- Anne attended the District 5 meeting yesterday - Ventilator manangement.</p>		

Vice President /NRRCC	Lampro	<ul style="list-style-type: none"> • No report submitted - NRRCC – hope to have all information online by the end of January. - Speaker committee (MSRC) was slow to get working. ---2 speakers haven't confirmed. 1 speaker has backed out. - Sputum Bowl will be run by Bob Milisch - The fees for the conference will increase by 20%, except for the student fee of \$90 will remain unchanged. - There will be 12.5-13.5 CEUs available. 	<ul style="list-style-type: none"> - We need 2 laptops, 2 screens, and sound. 	
Secretary	Stephens	<ul style="list-style-type: none"> • Report submitted -12/17 Approved minutes submitted to Kitty and AARC. -1/21 minutes recorded and submitted to BOD for review and approval - Nothing new to report. 		

Treasurer	Laib	<ul style="list-style-type: none"> • Reports submitted <p>- WSRC has received a nice sponsorship from Froedtert for a website banner and unlimited advertising.</p> <p>-Herb reviewed his report for the BOD and the checking account balance (\$23, 714.42) / investments (\$80,168) for total assets at end of December = \$103, 882.99.</p> <p>- Only on outstanding check for this quarter.</p> <ul style="list-style-type: none"> - The money market account (\$8,649.76) will remain unchanged with Edward Jones. - 10% of the investments remain in American Funds, while the rest was split between higher yield funds (Capitol Income Builder – stocks & bonds, and Capitol World Global – a global investment – 30% in each). The balance is in Washington Funds - Nancy Jo Lewis is our new tax preparer. She has her own H&R Block office and taxes should be ready by May 15th. - Scholarships – Mary Bandler inquired about the status of the school scholarships. 	<p>- In the last meeting, the BOD approved the change to reduce the scholarship amount from \$1000 to \$500 per school. The school is then responsible to choosing the recipient. Presentations will be made at the NRRCC. - -</p> <p>- Mary will contact the schools to determine who at each institution should get the checks for distribution.</p>	
Delegates	Pupanek/ Hendrickso	<ul style="list-style-type: none"> • Report submitted 		

	n	<p>-Bill Pupanek briefly highlighted their report.</p> <p>-Bill attended the AARC Capitol Day with Mary Roth, March 8-9.</p> <ul style="list-style-type: none"> - Bill discussed the redevelopment of the 435 Plan to contact our legislators when the need arises (ex. Medicare Part B bill). The 435 plan identifies therapists and patients (e-mail list) to then contact their legislators with issues. - 6 visits done with Senate and House members – in regards to Med. Part B – our scoring was high for RCP to work in a physician’s office and the MD bills for our services....bottom line...too expensive. <p>-Chair of the RC Council, Ann Meicher contacted regarding attendance at a future WSRC BOD meeting.</p> <ul style="list-style-type: none"> - Attended the D5 meeting yesterday as well. - Due to a pressing deadline, Bill nominated Lynn Lenz for Director-at-Large on 3/19 before discussing with the BOD. - Summer HOD meeting in July, any resolutions requests must be submitted by 5/18. - Deb & Bill require presidential “credentialing of delegates” by 5/6. 	<ul style="list-style-type: none"> - E-mail list is outdated, so that will be getting reworked. Use the NRRCC to get therapists to sign up. All BOD will also be part of the plan. - Greg approved the go ahead for the nomination. - Greg will take care of this. 	
PACT/ Legislative	Roth	<ul style="list-style-type: none"> • Report submitted. • Not on call <p>- Bill said that Mary will be drafting an e-mail asking to contact your House</p>		

		members as a follow-up to the discussions in Washington.		
District I	Raine	<ul style="list-style-type: none"> • No report submitted • Not on call 		
District II	Schroeder	<ul style="list-style-type: none"> • No report submitted • Not on call 		
District III	Summers	<ul style="list-style-type: none"> • No report submitted • Not on call 		
District IV	Mazureczak	<ul style="list-style-type: none"> • Report submitted <p>- Working to set up a district meeting about Pulmonary HTN</p> <p>- CEU process is getting much harder, because pharmaceutical cos. Can't provide CEUs if a dinner is attached. Just plain dinner can be sponsored.</p> <p>- NRRCC entertainment committee involvement</p> <p>- Bar Olympics will be registered for at the conference, with medals, etc. Each group/team will be a Nation with costume contests too.</p>	-Handy Medical is sponsoring \$500 for the entertainment	
District V	Walker	<ul style="list-style-type: none"> • No report submitted • Not on call 		

District VI	Schuttenhelm	<ul style="list-style-type: none"> • No report submitted <p>- Nothing new to report.</p>		
Budget & Audit	Flaten/ Laib	<ul style="list-style-type: none"> • Report submitted <p>- Anne and Herb met with Edward Jones funds manager about moving some investments around to maximize gain.</p> <p>- See the Treasurer report for further details</p>	- Report at next meeting.	
Bylaws & Judicial Chair	Milisch	<ul style="list-style-type: none"> • Report submitted • No on call <p>- The revised bylaws are on the current ballot for voting and final approval.</p>		
NRRCC	Lampro	<p>- Kenny advised that there will be further information on the website about the theme of the events.</p> <p>- They are looking for a relief speaker in the event that someone doesn't show up.</p> <p>- WSRC is providing the A-V equipment.</p> <p>- Kenny asked if we should place any legislative issues in the conference binder?</p>	<p>- Anyone know of a speaker or they have a speech ready if needed, let Ken know.</p> <p>Suggestion was for something about the 435 Plan.</p>	
Education	Bandler	<ul style="list-style-type: none"> • Report submitted <p>- Only two entries for the poster contest.</p>		

Membership	Miller/ Meinen	<ul style="list-style-type: none"> • No report submitted • Theresa on call <p>-Theresa reviewed the membership report.</p> <p>- ? Sell vouchers at the WSRC booth at the NRRCC at an even larger discount– there are many left, but they don’t expire until Sept.</p> <p>- Sell some at the registration booth to get the member conference rate?</p> <p>- Student memberships?</p> <p>- Sent e-mail to WI practitioners to increase membership?</p> <p>- Herb suggested that leftover vouchers get split between the districts to give away at meetings.</p>	<p>- Vouchers are currently \$15 off the regular \$90 membership = \$75. Theresa suggested selling the vouchers for \$65.</p> <p>- Greg asked Theresa to compose an e-mail that can get sent via the AARC, that discounted vouchers are available.</p>	
Nominations and Elections	Flaten	<ul style="list-style-type: none"> • Report submitted <p>- Survey Monkey used this year for the election process. Last year the cost was about \$1500, but with the Survey Monkey, it cost about \$60-\$80 with about the same voter return.</p> <p>- Can we create a state E-mail database from the AARC. Is this a possibility? – Bill to take this to the HOD. Anne should also bring it up in Dallas.</p>	<p>- Discussion also arose because Janet never received an e-mail from Sherry Milligan to vote. Janet receives all AARC communication, but never received that e-mail for the WSRC election.</p> <p>- Also using Survey Monkey there is no way to determine if someone is stuffing the ballots. Anne is checking IP addresses for repeats.</p>	
Home Care	O’Leary/ Zurawski	<ul style="list-style-type: none"> • Report submitted 		

		<ul style="list-style-type: none"> • Jeanne on the call <p>- Committee meeting held on March 22.</p> <p>- Jeanne provided a summary of the report.</p> <p>- Call congressman to support HR3790 (to stop competitive bidding).</p> <p>- Barb is looking to have a Spring evening seminar- will need some \$ to cover costs of room & food.</p> <p>- Neither Barb or Jeanne will be able to attend in MN.</p> <p>- Barb will be unable to coordinate the RT and student of the year awards. They cannot sponsor this year because the conference is out of state.</p>	<p>Requesting \$1500 to cover these expenses</p> <p>- Jeanne will help with the process and Greg will try to get sponsorship.</p> <p>- Need a nomination form and advertising for the process to get to Kitty for the website and Greg.</p>	
Public Relations Web Page	Horkan	<ul style="list-style-type: none"> • Report submitted <p>- Jen summarized her report</p> <p>- Newsletter is on the WSRC website.</p> <p>- Another one will come out after the conference.</p> <p>- Looking for sponsors to cover some of the entertainment costs of the conference.</p>	<p>- Smiths Medical has offered \$200. Waiting to hear back from ResMed, TriAnim, and Respirationics.</p>	
Disaster Response and Preparedness	Milisch	<ul style="list-style-type: none"> • Report submitted • Not on call 	<p>- Review the report</p>	
New Business		<p>-Anne expressed a concern that she was contacted by UW to help critical care transport groups (ambulance) to have</p>	<p>- Deb suggested that it be brought to the HOD and see how this is handled in other states.</p> <p>- Anne will investigate further</p>	

		<p>their students rapidly trained (1 hour) on vents. Transports from hospitals to LTAC facilities. No apparent regulation being done.</p> <p>- Gretchen inquired about in-kind donations requirements.</p>	<p>- Donations are made directly to organization/event, not the individual.</p>	
Next Meeting		<p>May 2, 2010 @ NRRCC at 5 PM</p>	<p>- April 11 is the deadline for hotel reservations.</p> <p>- Greg will send an e-mail to the BOD with details about meeting location</p>	
Meeting adjourned.		<p>BOD meeting adjourned 0910</p>	<p>Motion to adjourn by Gretchen, second by Herb.</p>	

Respectfully submitted by,
Janet E. Stephens, BS, RRT, RCP
WSRC Secretary