

WSRC BOD Meeting Minutes

December 17, 2009

Teleconference



BOD Members Attending:

Greg Spindler (President), Anne Flaten (Present-Elect & Nominating Chair), Ken Lampro (Vice President), Janet Stephens (Secretary), Herb Laib (Treasurer), Bill Pupanek (Parliamentarian/Delegate), Matt Raine (District I), Dorothy Summers (District III), Gretchen Mazurczak (District IV), Jennifer Horkan (Public Relations Chair), Terry Miller (Membership Co-chair), Mary Roth (Legislative Chair), Jeanne Zurawski (Home Care Co-chair)

Topic/Goal	Presenter		Recommendation/Action	Person Responsible
Call to Order	Spindler	Greg Spindler called the Meeting to order at 0812 Quorum present @ 0820.		
Introductions	Spindler	None needed.		
Meeting Agenda		Meeting agenda and officer reports had been previously e-mailed to the BOD.		
Approval of Minutes		Approval of BOD Meeting minutes of 07/16/2009. - Mistake made on 10/2 minutes. Under Nominations and Elections, the text should read:	Motion was made by Janet to approve the corrected minutes, Herb seconded the motion. 7 ayes for approval. None opposed.	

		<p>“Only AARC members can nominate for BOD positions and only AARC members can vote to fill BOD positions.”</p>		
President’s Report	Spindler	<ul style="list-style-type: none"> • Report submitted <p>-Greg Spindler provided a brief synopsis of his report</p> <p>- President’s award – like a lifetime achievement award.</p> <p>- Greg asked that district reps. please notify him with dates of district events.</p> <p>- Greg asked Terry if he knew of the source of the new members listed in the AARC Times (students vs. RCP)</p>	<p>- President, Past-President, and President – Elect choose. If you have anyone that you wish to nominate, please forward the name to them.</p> <p>- Terry to look into it.</p>	
President-Elect	Flaten	<ul style="list-style-type: none"> • Report submitted <p>-Anne provided a brief synopsis of her report</p> <p>- Anne attended the International Congress in Greg’s absence.</p> <p>- Discussion amongst group about insurance and bonding for the State Society.</p> <p>- Anne inquired about the President’s handbook</p> <p>- Bill attended a State President’s reception in Greg and Anne’s place.</p>	<p>Bill will try to make the Affiliate Handbook available to all board members.</p>	

Vice President /NRRCC	Lampro	<ul style="list-style-type: none"> • No report submitted <ul style="list-style-type: none"> - NRRCC teleconference with MSRC committee held yesterday (12/16), But Ken wasn't on call. - There will continue to be 13 CEUs available. - Goal is to have all information to the state websites by 1/13/10. This includes speaker list, registration, etc.. - Bob Milisch will do the Sputum Bowl again with Chris Gurlock (sp.?). - Gretchen is participating as entertainment committee ☺. - AV will be the responsibility of the WSRC....despite the resources available at the Mayo Clinic. - Convention fees will increase slightly: <ul style="list-style-type: none"> Member 3-day = \$250 Non-member = \$360 Student = \$90 - There will no longer be a speaker scheduled right after the vendor area opens, due to past poor attendance. 	<ul style="list-style-type: none"> - Still looking for an acute care speaker in the 11:50-12:40 time slot on 5/4. If you have ideas, please contact the Anne or Dave Cooksey. - Still need sponsorship if you have a favorite vendor that can help with \$\$. - On-line registration through the convention/visitor's bureau 	
Secretary	Stephens	<ul style="list-style-type: none"> • Report submitted <ul style="list-style-type: none"> -7/16 Approved minutes submitted to Kitty and AARC. -10/2 minutes recorded and submitted 		

		<p>to BOD for review and approval</p> <ul style="list-style-type: none"> - All necessary correction to the WSRC website submitted to Kitty and changes have been made. - Asked Kitty to post picture of Barb O’Leary receiving the President’s Award. 		
Treasurer	Laib	<ul style="list-style-type: none"> • Reports submitted <ul style="list-style-type: none"> - Herb reviewed his report for the BOD and the checking account balance (\$31,436) / investments (\$80,668) for total assets at end of November = \$112, 104. - Budget - ~ \$30K deficit budget with main sources of income being \$8000 from membership and the NRRCC. When the membership vouchers are used, we get no money back for that from the AARC. - Not all of the districts use their allotted funds, so there is occasionally extra money. <p>Proposed budget:</p> <ul style="list-style-type: none"> - Herb decreased the scholarship amounts to \$500 for the budget -Cost of sending a RCP and student Sputum Bowl team to AARC Congress – are we providing too much support? Do we cut the funding down by \$500 each team? - Bill asked Herb to correct the line item AARF (\$1000) to ARCF (\$500) and the Disaster Fund (\$500). - Membership vouchers – how effective 	<ul style="list-style-type: none"> -Herb to use \$5000 as the proposed income for the 2010 NRRCC. <p>-If you have access to sales rep. etc. that can help keep the NRRCC costs down, please let Ken know.</p> <ul style="list-style-type: none"> - There is also a link on the MSRC website for vendor information. <p>-Terry to contact the AARC to see if there is a</p>	

		<p>are they???? How many go unused before they expire?</p> <ul style="list-style-type: none"> - The # of vouchers purchased this year (50) was down from last year (75). - Cost of another retreat wasn't put in the proposed budget. 	<p>way to tell if new/renewed membership by voucher renewed after that discounted year?</p> <ul style="list-style-type: none"> - Decision on this budget to come at next meeting. 	
Delegates	Pupanek/ Hendrickson	<ul style="list-style-type: none"> • Report submitted • Deb not on call <p>Bill PupaneK briefly highlighted their report.</p> <ul style="list-style-type: none"> - Attended the AARC HOD meeting 12/3-12/4 - The HOD has a website to access Best Practice Presentations by other state societies....one example the Bill mentioned was the State of CO has a student chapter (there is a rep. from 		

		<p>each school, with one chair sitting on the state BOD.</p> <ul style="list-style-type: none"> - Discussion about the Chartered Affiliate Handbook – insurance coverage for the state society and bonding. - 2010 is the Year of the Lung - Discussion about medical boards and medical advisors – questions must be posed in advance - AARC affiliate addendum, when signed, will allow 10% profit sharing between state societies and AARC if the Asthma & COPD educator courses are done on-line. - Washington Lobby Days → March 8th and 9th, 2010. -Sleep – AARC working on a white paper to outline the agreement of AASM, AAST, & AARC for RTs to practice SM without additional testing, credentials, and education 	<ul style="list-style-type: none"> - Bill to contact a state that does have insurance to look into type and cost of insurance. -Greg to contact Sherry Milligan to get the addendum paperwork to sign - Greg needs to add Mary Roth to the listserv for legislative matters. 	
		<ul style="list-style-type: none"> - Bill and Debbie must sign a conflict of interest policy for members of the HOD. -<i>BOD Resolutions:</i> 1. The HOD passed the lowering of a membership fee for members of retirement age (65). 2. AARC getting approval from state affiliates before introducing new programs- not passed - The AARC presented their budget to the HOD and revenues are down about 5%. Expenses being lowered about 9%. 	<ul style="list-style-type: none"> -Executive committee review next 	
PACT	Roth	<ul style="list-style-type: none"> • No report submitted. 		

		<p>- Laura Grennier has stepped down due to other commitments, so Mary Roth will from this point forward assume the role.</p> <p>- World COPD at the State Capitol met with 5 legislators – no issues or bills in the budget for us currently – discussed the role of the RCP, lung health.</p> <p>- New CMS guidelines take effect January 1st. The WSRC website has a link to the CMS. RT specific content on page 7-10.</p> <p>-Some photos from World COPD Day have been posted on the website already.</p>	<p>- If anyone is interested in going to the Lobby Days, let Mary know.</p> <p>- Two rooms are provided.</p>	
District I	Raine	<ul style="list-style-type: none"> • No report submitted <p>-Matt Raine collaborated with CVTC for a fall mini-conference/district meeting during RC week @ Holiday Inn in Eau Claire. Good turnout for event, including some from MN, and Milwaukee & Madison area.</p>		
District II	Schroeder	<ul style="list-style-type: none"> • No report submitted • Not on call 		
District III	Summers	<ul style="list-style-type: none"> • No report submitted <p>- Nothing to report.</p> <p>- Will attempt to hold a meeting in Summer 2010.</p>	<p>-Ken to contact and try to help Dorothy after the new year.</p>	
District IV	Mazureczak	<ul style="list-style-type: none"> • Report submitted <p>-Gretchen held 2 district meetings.</p>		

		<ul style="list-style-type: none"> - Wed. Nov. 4th – A-1 Antitrypsin sponsored by Baxter – successful and several people needed to be turned away. - Wed. Dec. 9th – Smart Vent partially sponsored by Draeger – storm limited attendance. 		
District V	Walker	<ul style="list-style-type: none"> • No report submitted • Not on call 		
District VI	Schuttenhelm	<ul style="list-style-type: none"> • No report submitted • Not on call 		
Budget & Audit	Flaten/ Laib	<ul style="list-style-type: none"> • No report submitted <p>- Herb and Anne met at the retreat and the audit looked good.</p> <p>- Treasurer position up for re-election...hopefully Herb will be willing to stay on. ☺</p>		
Bylaws & Judicial Chair	Milisch	<ul style="list-style-type: none"> • No report submitted • Not on call <p>- Bylaws changes were approved by the AARC</p>		
NRRCC	Lampro	<ul style="list-style-type: none"> • See VP report notes above 		
Education	Bandler	<ul style="list-style-type: none"> • Report submitted • Not on call <p>-Report reviewed by BOD during meeting</p>		

Membership	Miller/ Meinen	<ul style="list-style-type: none"> • No report submitted • Theresa not on call <p>- November # 739 active and including inactive status</p> <p>- 10 new members joined in Nov. with 40 renewals</p>	<p>- During the meeting Terry contacted the AARC to try to answer the questions brought up earlier about vouchers and new members.</p>	
Nominations and Elections	Flaten	<ul style="list-style-type: none"> • No report submitted <p>-President-elect, Treasurer, Vice President, Districts I, III, V are up for re-election.</p> <p>- Ken stays as VP</p> <p>- Matt stays as District I rep.?</p> <p>- Gail was just elected to District V, so she needs no replacing if she wants to stay. Gail retires December 2010.</p>	<p>-Anne to send out via AARC e-mail to solicit nominations. Since only AARC members can nominate for BOD positions, sending out via regular mail would be a waste of resources.</p> <p>-When ballot is sent out, the members need to approve our by-law changes.</p>	
Home Care	O'Leary/ Zurawski	<ul style="list-style-type: none"> • No report submitted • Barb not on the call <p>- Jeanne reported that she and Barb will be meeting with the Home Care committee</p> <p>- Competitive Bid has been postponed</p> <p>- Supporting HR 3740</p>		
Legislative Chair	Roth	<ul style="list-style-type: none"> • Report submitted 		

		<ul style="list-style-type: none"> - Greg reported that Laura has officially resigned - Dave Cooksey has offered to help Mary if she needs it 		
Public Relations Web Page	Horkan	<ul style="list-style-type: none"> • Report submitted - Jen summarized her report - Mary McDermott has stepped down. She will remain available to Jen as needed - Jen wondered who does the mailing for the NRRCC? - Newsletter to come out after the first of the year – can be sent out via AARC e-mail that a newsletter will be available online. - Jen attended D 1 meeting and many people had no idea that the society has a website 	<ul style="list-style-type: none"> - Membership and convention committee. - BOD should submit topics to Jen for the newsletter by mid January 	
Disaster Response and Preparedness	Milisch	<ul style="list-style-type: none"> • No report submitted • Not on call 		
New Business		-Bob Milisch received the Outstanding Practitioner award the AARC International Congress	-Bill to get a picture to place on the website of Bob receiving the awards	
Next Meeting		January 21, 2010 teleconference 0800-1000	Future meetings: 3/25/2010 face-to-face or tele TBD during 5/2/2010 NRRCC BOD meeting	
Meeting adjourned.		BOD meeting adjourned 0943		

Respectfully submitted by,
Janet E. Stephens,BS, RRT, RCP
WSRC Secretary